

SEPTEMBER 9, 2019

REGULAR SESSION

The LaGrange County Council met in Regular Session on Monday, September 9, 2019 at their meeting room, County Office Building, 114 W. Michigan Street, LaGrange, Indiana 46761, at 8:00 a.m., with the following present: Council Members, Charles F. Ashcraft, Jeffrey L. Brill, Harold D. Gingerich, Steven E. McKowen, Ryan J. Riegsecker, and Michael G. Strawser; and LaGrange County Auditor, Kathryn Hopper. Mr. Peter Cook brought the meeting to order and lead the reciting of the Pledge of Allegiance to the Flag.

2020 BUDGET

At 8:30 a.m. Mr. Peter Cook opened the public hearing on the 2020 budget.

Mr. Harold Ginerich made a motion to approve moving the part time Extension Secretary to full time at a rate of \$16.00 per hour for 2020. Mr. Charles Ashcraft seconded the motion and it carried unanimously.

Mr. Steve McKowen made a motion to increase the Park Secretary to \$18.00 per hour for 2020. Mr. Jeff Brill seconded the motion and it carried unanimously.

Mr. Mike Strawser made a motion to increase the Code Enforcement Officer in the Sheriff's budget to \$20.00 for 2020. Mr. Harold Gingerich seconded the motion and it carried unanimously.

Mr. Harold Gingerich made a motion to approve a new sergeant for the Sheriff at the rate of \$26.78 per hour for 2020. Mr. Mike Strawser seconded the motion and it carried unanimously.

Mr. Mike Strawser made a motion to approve the Emergency Management Agency budget less the Deputy Director position and a 3% increase for the Director. Mr. Charles Ashcraft seconded the motion and it carried unanimously.

Mr. Mike Strawser made a motion to increase the Soil & Water Office Coordinator to \$16.34 per hour for 2020. Mr. Steve McKowen seconded the motion and it carried unanimously.

Mr. Steve McKowen made a motion to increase the Prosecutor Investigator to \$28.57 per hour for 2020. Mr. Mike Strawser seconded the motion and it carried unanimously.

Mr. Harold Gingerich made a motion to increase the Prosecutor IV-D Administrator/File Clerk to \$17.72 per hour for 2020. Mr. Jeff Brill seconded the motion and it carried unanimously.

Mr. Ryan Riegsecker made a motion approve moving the part time Building Inspector to Full time at a rate of \$16.00 per hour for 2020. Mr. Charles Ashcraft seconded the motion and it carried unanimously.

Mr. Mike Strawser made a motion to approve the Council on Aging and 4-H Fair Association as presented. Mr. Steve McKowen seconded the motion and it carried unanimously.

Mr. Mike Strawser made a motion to increase the Council and Commissioner presidents pay by 20 percent of the members wages. Mr. Ryan Riegsecker seconded the motion and it carried unanimously.

Mr. Mike Strawser made a motion to approve the requested increase for the Maintenance Director. Mr. Harold Gingerich seconded the motion and it carried unanimously.

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Mr. Steve McKowen made a motion to grant a 4% increase to all employees; rescinding all that was done previously with the exception of Extension Secretary. Mr. Mike Strawser seconded the motion. Following discussion, Mr. McKowen withdrew his motion and Mr. Strawser withdrew his seconded.

Mr. Mike Strawser made motion to rescind the previous motions granting requests for the Parks Department, Soil & Water Conservation, Prosecutors Office, and Maintenance Department. Mr. Steve McKowen seconded the motion and it carried with Mr. Charles Ashcraft opposing.

Mr. Steve McKowen made a motion to grant a 4% increase to all full time and part time employees for 2020. Mr. Mike Strawser seconded the motion and it carried with Mr. Charles Ashcraft and Mr. Ryan Riegsecker opposing.

Mr. Mike Strawser made motion to approve \$50.00 per meeting for the Park Board, Health Board, Plan, BZA, Plat and Special Drainage. Mr. Steve McKowen seconded the motion and it carried.

ORDINANCE APPROVING EXPENSES OUT OF RECORDER'S RECORDS PERPETUATION FUND

Mrs. Kathryn Hopper, County Auditor, presented the following Ordinance for the Recorder's Record's Perpetuation Fund:

LAGRANGE COUNTY COUNCIL ORDINANCE 2019-09-09A
ORDINANCE APPROVING THE LAGRANGE COUNTY RECORDER'S REQUEST TO PARTIALLY
FUND THE RECORDER'S OFFICE EXPENSES OUT OF THE RECORDER'S RECORDS
PERPETUATION FUND

WHEREAS, The LaGrange County Recorder has submitted the sworn statement dated August 12, 2019 (see Exhibit A) to the LaGrange County Council, as the fiscal body of LaGrange County, as required in IC 36-2-7-10.2; and

WHEREAS, The LaGrange County Recorder requests that the Recorder's Record Perpetuation Fund be used to cover a portion of expenses of the Recorder's office in calendar year 2020; and

WHEREAS, IC 36-2-7-10.2(b)(2) requires that the LaGrange County Council approve sufficient money from the Recorder's Records Perpetuation Fund but not in excess of the amount requested by the County Recorder.

NOW, THEREFORE, The LaGrange County Council approves the use of the Recorder's Records Perpetuation Fund to cover a portion of the expenses of the LaGrange County Recorder's Office for the 2020 calendar year.

Mr. Mike Strawser made a motion to approve the Ordinance. Mr. Jeff Brill seconded the motion and it carried unanimously. Mr. Mike Strawser made a motion to waive the requirement for second reading. Mr. Harold Gingerich seconded the motion and it carried unanimously.

2020 COUNCIL MEETINGS

Mr. Harold Ginergich made a motion to approve the 2020 Council meeting schedule. Mr. Jeff Brill seconded the motion and it carried unanimously.

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RESOLUTION ADOPTING THE MULTI-HAZARD MITIGATION PLAN

Mr. Peter Cook presented a Resolution adopting the LaGrange County Multi-Hazard Mitigation Plan.

Mr. Mike Strawser made a motion to approve the Ordinance. Mr. Ryan Riegsecker seconded the motion and it carried unanimously.

JOINT ORDINANCE AMENDING THE PERSONNEL POLICY HANDBOOK

Mr. Peter Cook, presented the following Joint Ordinance amending the Personnel Policy Handbook for consideration:

COUNTY OF LAGRANGE
JOINT ORDINANCE NO. _____
AN ORDINANCE AMENDING THE PERSONNEL POLICY HANDBOOK

WHEREAS, the Board of Commissioners of the County of LaGrange ("Board") and the LaGrange County Council ("Council") on behalf of LaGrange County, Indiana ("County") have adopted and have from time to time amended, various personnel policies and procedures;

WHEREAS, the Board and Council have determined that there is a need for an update to the County's employee Personnel Policies Handbook dated January 1, 2019; *and*

WHEREAS, the Commissioners and the Council have the authority under IC § 36-1-4-14 to establish a system of employment.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LAGRANGE AND THE LAGRANGE COUNTY COUNCIL THAT:

SECTION I

County Ordinance 2018-10-09 is hereby repealed in its entirety.

SECTION II

- A. The Board and the Council hereby adopt and fully incorporate into this ordinance the "Personnel Policies Handbook" dated September 16, 2019 and attached as Exhibit A (as stipulated, "Handbook"), as if it were fully set out in this ordinance.
- B. Should this ordinance become codified, the codifier shall not codify the Handbook in full, but rather shall simply codify its adoption, incorporation, and effective date.
- C. Two (2) copies of the Handbook shall be placed on file in the Auditor's office for public inspection.

SECTION III

- A. References.
 1. Except where a specific version or edition is given, reference to another section of this ordinance or another law, document, fund, program, or public office, shall extend and apply to the same, as may be subsequently amended, revised, recodified, renamed, or renumbered from time to time.
 2. Reference in this ordinance to a public servant, department, commission, committee, board, or fund, either generally or by title, without reference to another jurisdiction, shall be construed as though it were preceded or followed, as appropriate, by the words "(of the) LaGrange County (Indiana)."

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- 3. Should a provision of this ordinance require an act to be done which, by law, an agent or deputy as well may do as the principal, the requisition is satisfied by the performance of the act by an authorized agent or deputy.
- B. Severability. No part of this ordinance shall be interpreted to conflict with any local, state, or federal laws, and all reasonable efforts should be made to harmonize same. Should any section or part thereof of this ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the ordinance as a whole, or any other portion thereof other than that portion so declared to be invalid, and for this purpose the provisions of this ordinance are hereby declared to be severable.
- C. Continuance.
 - 1. The express or implied repeal or amendment by this ordinance of any other ordinance or part of any other ordinance does not affect any rights or liabilities accrued, penalties incurred, or procedures begun prior to the effective date of this ordinance. Those rights, liabilities, and proceedings are continued, and penalties shall be imposed and enforced under the repealed or amended ordinance as if this ordinance had not been adopted.
 - 2. To the extent the provisions contained in this ordinance substantially restate the provisions of a prior ordinance or resolution, including their incorporated parts, such provisions shall not be deemed to be a new enactment of the old ordinances, but rather shall be deemed to be the continuation of the original provisions.
- D. Revival Prohibited. The express or implied repeal or amendment by this ordinance of any other ordinance or part of any other ordinance shall not be construed to revive any former ordinance, section, clause, or provision.
- E. Effective Date. This ordinance shall be effective upon adoption.

Mr. Mike Strawser made a motion to approve the Joint Ordinance. Mr. Charles Ashcraft seconded the motion and it carried unanimously. Mr. Mike Strawser made a motion to waive the requirement for second reading. Mr. Ryan Riegsecker seconded the motion and it carried unanimously.

RESOLUTION TO TRANSFER FUNDS

Mr. Peter Cook read the following Resolution to Transfer Funds:

RESOLUTION TO TRANSFER FUNDS

BE IT HEREBY RESOLVED THAT the following increases and decreases be made in order to meet the expenses of the units of government for the year 2019.

	<u>DECREASE</u>	<u>INCREASE</u>
<u>1138 CUMULATIVE CAPITAL DEVELOPMENT</u>		
1138-000-04-4003 Capital Outlays	70,000.00	
1138-000-04-4076 COA – parking lot		45,000.00
1138-000-04-4077 Plan Commission vehicle		25,634.00

1159 HEALTH

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1159-000-03-3001 Legal Services	36.54	
1159-000-01-1510 Overtime pay		36.54
 <u>1176 HIGHWAY</u>		
1176-002-01-1205 Truck drivers	2,024.00	
1176-003-03-3032 Equipment Insurance		2,024.00
 <u>4906 SUMMER DAY CAMP PROGRAM</u>		
4906-000-01-1005 Assistant	60.09	
4906-000-02-2010 Camp Supplies		60.09

Mr. Harold Gingerich made a motion to approve the Resolution. Mr. Ryan Riegsecker seconded the motion and it carried unanimously.

APPROPRIATION REDUCTION

Mr. Peter Cook presented the following Ordinance of Reduction in Appropriations:

ORDINANCE OF REDUCTION IN APPROPRIATIONS

WHEREAS, it has been determined that it is now necessary to reduce the appropriation in the annual budget, now THEREFORE:

Sec 1: Be it ordained by the LaGrange County Council, LaGrange, Indiana, that for the following additional sums of money are hereby appropriated and ordered set apart out of the several funds herein named for the purposes herein specified, subject to the laws governing the same.

1138 CUMULATIVE CAPITAL DEVELOPMENT

1138-000-04-4048 CAD System	412,285.00
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Mr. Mike Strawser made a motion to approve the Ordinance. Mr. Ryan Riegsecker seconded the motion and it carried unanimously. Mr. Harold Gingerich made a motion to waive the requirement for second reading. Mr. Ryan Riegsecker seconded the motion and it carried unanimously.

LEGAL CLAIMS

Mr. Harold Gingerich presented the June 2019 legal claims in the amount of \$18,397.44 from Beers, Mallers, Backs & Salin. Mr. Steve McKowen made a motion to approve. Mr. Ryan Riegsecker seconded the motion and it carried unanimously.

MINUTES

Mr. Harold Gingerich made a motion to approve the August 12, 2019 regular session minutes. Mr. Mike Strawser seconded the motion and it carried unanimously.

ADJOURNMENT

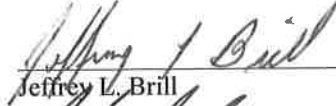
There being nothing further to come before the Board at this time, Mr. Mike Strawser made a motion to adjourn and meet on any subsequent day necessary to carry on the business of the Board. Mr. Ryan Riegsecker seconded the motion and it carried unanimously.

See next page for signature

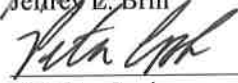
Charles F. Ashcraft

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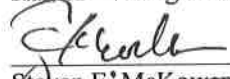
Jeffrey L. Brill



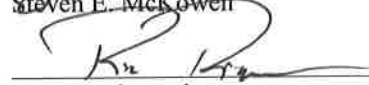
Peter A. Cook



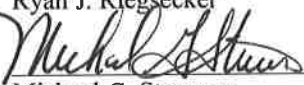
Harold D. Gingerich



Steven E. McKowen



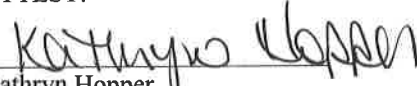
Ryan J. Riegsecker



Michael G. Strawser



ATTEST:



Kathryn Hopper
LaGrange County Auditor