



LAGRANGE COUNTY DEPARTMENT OF
PARKS AND RECREATION BOARD
MINUTES

July 28, 2022 7:00PM
Pine Knob Clubhouse

PRESENT: John Egli, Eric Maginn, Paul Yoder, Julia Wolhuter, Paul Baker

ALSO PRESENT: Mary Franke, Emily Wolfe, Terry Martin

MINUTES: Eric Maginn moved and Julia Wolhuter seconded a motion to approve the minutes from the June 23, 2022 meeting. Motion carried.

OLD BUSINESS:

- A. Mike Metz Fen LWCF Project – Permission to request quotes
After speaking with attorney, Mary Franke needs the Park Board’s official permission to collect quotes for purchasing remaining items of the Fen Trail Project. Remaining items include pavilion, restroom, and lumber for signage, picnic tables, and benches. Paul Baker moved and Paul Yoder seconded a motion to grant permission for Mary Franke to seek 3 quotes for each of the remaining items listed above.
- B. Delt Pavilion Project – Council approved ARPA request
County Council approved \$250,000 from the ARPA fund to proceed with building the new pavilion. Mary Franke just received an email this week sharing that the State has approved the building plans. The next step is for the attorney’s office to prepare a bid packet, then it will need to be advertised for 2 weeks to collect bids. The new pavilion will have an official capacity of 107 to meet fire code, when the sides are pulled down.
- C. 2023 Budget
Proposed budget will be presented to Council on August 8, 2022. John Egli and Mary Franke plan to attend and present.
- D. Master Plan
Summer is busy, so we haven’t had time to work on the new Master Plan. The online survey has had 108 responses to date.
- E. Other –
 - 1. Delt Well – Still no water yet ... unexpected delays. The permit has been approved. Public notice was issued on July 22. Should be able to drill after 30 days – August 22.
 - 2. Old pavilion slab at Delt – Will be used as a Disc Golf Course station. The steel posts have been ordered to anchor a shade sail that will be ordered from Shipshewana Canvas. We also plan to install a course map sign and a water station. Tee signs and Course Map sign have been ordered.

NEW BUSINESS:

A. Fee Schedule Resolution

The State Board of Accounts has requested an updated Fee Resolution to consolidate all of the fee updates made since the last resolution. The attorney's office prepared the document for approval. Eric Maginn moved and Paul Baker seconded a motion to approve the prepared Fee Schedule 2022-07-28 as presented. Motion carried.

B. Programs – Leslie Arnold's report is included.

C. Other

1. Dallas Beach Church – Patron requested permission to have boat church off Dallas Lake Beach on Sunday, August 28 from 9-12. The Park Board discussed without motion.
2. Memorial Bench in Fen Trail – Patron requested for option to have a memorial bench placed on new trail. The Park Board likes the idea, but has chosen to wait on final decision. Will compose a policy regarding any memorial related items after further research & consideration.
3. Facility Rental Rules – The attorney office has suggested updates be made to the Facility Rental Rules. The Park Board agrees. A new proposed Facility Rental Rules will be drafted for approval.
4. Purchasing Agent – The attorney office suggested the Park Board make an official purchasing agent. The Park Board will approve the Park Director to make purchases of up to \$2500 without Park Board approval. A resolution will be drafted.
5. Park Road Signs – Mary Franke presented quotes for replacing aging park road signs for Dallas Lake Park, Delt Church Park, Shipshewana Lake Park, Cedar Lake Beach, Wall Lake Beach, and Maple Wood Park. Color samples and proposed designs were shared for consideration. Signs would be color plastic and white lettering with the park logo in full color mounted separately. Paul Yoder moved and Julia Wolhuter seconded a motion to approve blue signs, white lettering, and tan posts be ordered from Clearview Plastics with proposed quote of \$2,729.00 knowing that choosing tan posts will slightly increase final price. Motion carried.
6. Delt Playground – A piece of playground was removed due to aging/worn out – climbing equipment of 3 tires with chains. Replacement cost is \$3000 and would be scheduled to receive in 10 - 12 weeks from Sweden. Paul Baker moved and Eric Maginn seconded to purchase Three Tire with Chains Equipment. Motion carried.
7. IPRA conference – Mary Franke will be attending the annual IPRA conference in Indianapolis in November and asked the Board to let her know if anyone else wants to attend.

Paul Baker moved and Paul Yoder seconded a motion to approve July docket claims as presented. Motion carried.

Respectfully Submitted,

Emily Wolfe, for Ardala Hepler

EW/ew