

**JANUARY 18, 2022**

**REGULAR SESSION**

The LaGrange County Commissioners met in Regular Session on Tuesday, January 18, 2022, in their meeting room, County Office Building, 114 W. Michigan Street, LaGrange, Indiana, 46761, at 8:30 a.m., with the following present: Commissioners, Mr. Terry A. Martin and Mr. Kevin R. Myers, and LaGrange County Auditor, Kathryn Hopper. Mr. Peter Cook was absent. Mr. Terry Martin, President, called the meeting to order and led in saying the Pledge of Allegiance to the Flag. Mr. Kevin Myers made a motion to adopt the proposed agenda with flexibility. Mr. Terry Martin seconded the motion and it carried unanimously.

**LAGRANGE COUNTY ECONOMIC DEVELOPMENT COMMISSION - APPOINTMENT**

The LaGrange County Council recommended Mr. Peter Cook for appointment to the LaGrange County Economic Development Commission. Mr. Kevin Myers made a motion to appoint Peter Cook to the LaGrange County Economic Development Commission. Mr. Terry Martin seconded the motion and it carried unanimously.

**LAGRANGE COUNTY PLAN COMMISSION**

Mr. Terry Martin is the Commissioner appointee to the LaGrange County Plan Commission and will not be available to attend some of the upcoming meetings. Mr. Kevin Myers made a motion to appoint Mr. Kevin Myers as a temporary appointee to the Plan Commission. Mr. Terry Martin seconded the motion and it carried unanimously.

**BUILDING DEPARTMENT**

Mr. Jason Boggs, Building Commission, requested permission to work with the County Attorney, on unauthorized construction in the County. Mr. Kevin Myers made a motion to approve Mr. Boggs to work with the County Attorney on the issue. Mr. Terry Martin seconded the motion and it carried unanimously.

**BRIDGE NO. 73 CARRYING COUNTY ROAD 50 E OVER FAWN RIVER**

Mrs. Tharon Morgan, County Engineer, presented a change order on Bridge No. 73 in the amount of \$1,021.96. The change order is to adjust final quantities to match field measured quantities. Mr. Kevin Myers made a motion to approve the change order on Bridge No. 73. Mr. Terry Martin seconded the motion and it carried unanimously.

**BRIDGE NO. 75 CARRYING COUNTY ROAD 100 E OVER PIGEON RIVER**

Mrs. Tharon Morgan, County Engineer, presented a change order on Bridge No. 75 in the amount of \$34,856.25. The change order is to adjust final quantities to match field measured quantities. Mrs. Morgan explained that more concrete was needed than was expected due to incorrect measuring. The County Attorney will review the contract and the change order.

**ENGINEER – REQUEST TO APPLY FOR COMMUNITY CROSSING GRANT**

Mrs. Tharon Morgan, County Engineer, requested permission to apply for a Community Crossing Grant. The grant match of 25% would come out of Fund 1173 Motor Vehicle Highway-Restricted. Mr. Kevin Myers made a motion to approve grant application and to authorize the President to sign. Mr. Terry Martin seconded the motion and it carried unanimously. Mr. Terry Martin made a motion to authorize Mr. Kevin Myers to sign the financial commitment letters for the application outside of a public meeting. Mr. Kevin Myers seconded the motion and it carried unanimously.

**HIGHWAY – PURCHASE OF STREET SWEEPER**

Mr. Ben Parish, Highway Superintendent, requested permission to get pricing on a new street sweeper. He has funding in his budget to cover this purchase. Mr. Kevin Myers made a motion to approve. Mr. Terry Martin seconded the motion and it carried unanimously.

**INFORMATION TECHNOLOGY – CSI-COMPUTER SYSTEMS, INC.**

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Mr. Dave Warren, Information Technology Director, presented a software license agreement with CSI-Computer Systems, Inc. for the clerk and courts. The agreement is in the amount of \$4,000 and is for a read only of information. Mr. Kevin Myers made a motion to approve the agreement. Mr. Terry Martin seconded the motion and it carried unanimously.

**INFORMATION TECHNOLOGY – SCHNEIDER GEOSPATIAL**

Mr. Dave Warren, Information Technology Director, presented annual agreements with Schneider Geospatial. One is in the amount of \$11,220 and is for Beacon and one is in the amount of \$36,648 and is for Schneider Flex, On-site, and other support. Mr. Kevin Myers made a motion to approve the agreements. Mr. Terry Martin seconded the motion and it carried unanimously.

**INFORMATION TECHNOLOGY – CSI-COMPUTER SYSTEMS, INC.**

Mr. Dave Warren, Information Technology Director, presented quotes for hard drive storage for data backups. The lowest quote is from CDW Government in the amount of \$8,740.00 and he has the funding in his budget. Mr. Kevin Myers made a motion to approve the agreement. Mr. Terry Martin seconded the motion and it carried unanimously.

**REQUEST FOR LEAVE OF ABSENCE**

Mrs. Jenny Landez, Human Resources Director, presented a leave of absence request for an employee for up to six weeks of unpaid leave for a health condition. Mr. Kevin Myers made a motion to approve the request. Mr. Terry Martin seconded the motion and it carried unanimously.

**COVID PROTOCOLS**

Mrs. Jenny Landez, Human Resources Director, explained that there are at home covid tests available. She is requesting that the County accept the results of the at home tests from December 22, 2021 through December 31, 2022. Mr. Kevin Myers made a motion to approve the request. Mr. Terry Martin seconded the motion and it carried unanimously.

**PARK - INTERN**

Mrs. Mary Franke, Park Director, requested permission to have an intern work at the Park Department from February 24, 2021 to May 27, 2021. The individual is a student at Lakeland High School, and the school carries the liability. There is no cost to us for the intern. Mr. Kevin Myers made a motion to approve the request. Mr. Terry Martin seconded the motion and it carried unanimously.

**PARK – SURPLUS SCANNER**

Mrs. Mary Franke, Park Director, explained that they have a Canon scanner from 2001 that they would like to declare as surplus. Mr. Kevin Myers made a motion to approve the request. Mr. Terry Martin seconded the motion and it carried unanimously.

**ACCOUNTS PAYABLE VOUCHERS**

Mrs. Kathryn Hopper, County Auditor, presented the Accounts Payable Vouchers. Mr. Kevin Myers made a motion to approve the vouchers. Mr. Terry Martin seconded the motion and it carried unanimously.

**DECEMBER 2021 FINANCIAL REPORT**

Mrs. Kathryn Hopper, County Auditor, presented the financial statement for the month ending December 31, 2021, in the amount of \$39,802,661.47 and investments of \$20,760,000. Mr. Kevin Myers made a motion to accept the report. Mr. Terry Martin seconded the motion and it carried unanimously.

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**MINUTES**

Mr. Peter Cook made a motion to approve the minutes of the December 6, 2021, December 30, 2021, and January 3, 2022 regular session meeting. Mr. Kevin Myers seconded the motion and it carried unanimously.

**MEMORANDUM**

Mr. Kevin Myers made a motion to approve the memorandum for the January 12, 2022 staff meeting. Mr. Terry Martin seconded the motion and it carried unanimously.

**SHERIFF K-9 TRANSFER**

Mr. Tracy Harker, Chief Deputy Sheriff, explained that a Sheriff's deputy will be leaving and going to Steuben County. The officer has a canine dog, Klara and would like to take the dog with him. Mr. Kevin Myers made a motion to approve Mr. Harker to work with the County Attorney on the transfer of the canine. Mr. Terry Martin seconded the motion and it carried unanimously.

**2022 HIGHWAY MATERIALS - REQUEST FOR PROPOSALS**

At 9:00 a.m. Mr. Ben Parish, Highway Superintendent, opened the following request for proposals for materials for 2022:

<b><u>REQUISITION</u></b>	<b><u>COMPANY</u></b>
Requisition #4 Asphalt & Emulsified Asphalt	Asphalt Materials, Inc. Pierceton Trucking Co., Inc. The Klink Group
Requisition #5 Bituminous Patching Material	API Construction Corp. Brooks Construction Co., Inc. Pulver & Sons Asphalt Materials, Inc.
Requisition #6 Hot Mix Asphalt	API Construction Corp. Brooks Construction Co., Inc. E & B Paving, Inc. Pulver & Sons Asphalt Materials, Inc.

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Requisition #7 Limestone  
Requisition #7A Sand & Gravel

Requisition #8 Pipe (Culvert)

Requisition #10 Calcium Chloride  
Requisition #26 Hourly Equipment & Labor Rental

Requisition #27C Treated Bridge Timber

Irving Sand & Gravel Co., Inc.  
Butler Mill Service Co.  
Elkhart County Gravel, Inc.  
Irving Sand & Gravel Co., Inc.  
Wolf Lake Gravel  
Civilcon Inc.  
Metal Culverts Inc.  
St. Regis Culvert Inc.  
Great Lakes Chloride, Inc.  
Brooks Construction Co., Inc.  
Hostetler, Travis  
Irving Sand & Gravel Co., Inc.  
West Michigan Earthworks  
Young Family Farms LP  
American Timber Bridge

Mr. Kevin Myers made a motion to take the requests under advisement. Mr. Terry Martin seconded the motion and it carried unanimously.

**CORRESPONDENCE**

LaGrange County Treasurer – December 2021 report

Northeast Indiana Regional Partnership – Fee for Service Agreement Report, 4<sup>th</sup> Quarter 2021

Indiana Department of Environmental Management – Notice of Public Comment, Forest River, Inc. – Topeka Complex, Permit Numbers 087-44777-00052 & 087-44808-00052

Indiana Department of Environmental Management – Notice of Approval, Forest River, Inc. – Plant 72, 827 West Lake Street, Topeka, IN 46571, Permit Number 087-44833-00673

**ADJOURNMENT**

There being nothing further to come before the Board at this time, Mr. Kevin Myers made a motion to adjourn and meet on any subsequent day necessary to carry on the business of the Board. Mr. Terry Martin seconded the motion and it carried unanimously.

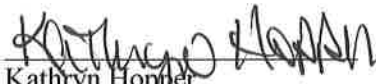
Absent

Terry A. Martin

Kevin R. Myers

Peter A. Cook

ATTEST:

  
Kathryn Hopper  
LaGrange County Auditor