April 5, 2021

The LaGrange County Plan Commission, Building Department, and Surveyor’s office have implemented a new permitting process. We will have up to 3 business days for review of the permit application and to issue the appropriate permit.

The completed packets will need to be dropped off at the Plan Commission office with all of the required information. Once the information has been approved by all departments, you will be contacted for payment. Once payment is received, the permits can be picked up or emailed.

If you have any questions, feel free to contact us.

Thank you,

Jason Boggs
Building Comm.

Robbie Miller
Plan Director

Zachary Holsinger
County Surveyor
Zoning Compliance Certificate/Permit Requirements

In L-1 district, site plan needs to be on survey, in other districts, a to-scale drawing is required.

Driveway permit required if changing the existing drive or if a new cut off of road right-of-way.

Elevations of all 4 sides of the proposed structure.

Floorplans for any structure with interior walls.

Sanitary Sewer District construction/new hook-up letter required for all projects that are on a sanitary sewer system or Health Department permit required if adding bedrooms or bathrooms.

A Town letter, if property is in an incorporated town.

In the L-1 district, a copy of the structural soil borings required for a building permit.

If the property is not in your name in our system, a copy of the Recorded Deed is required.
LAGRANGE COUNTY, IN
PLANNING/ZONING/BUILDING PERMIT APPLICATION

Detailed scaled site plans and building plans must accompany this application. Plan Commission approval requires a recent survey of the property in the Lake Zoning (L-1) district.

Site plan to include: the size and location of new construction, existing structures on the site, septic system and well(s), distances from lot lines, location and distance from structures on adjacent properties (in L-1), distance from county regulated drains or tiles, flood plains and areas and it shall be drawn to a scale that can be reproduced.

Building plans to include: floor plans, exterior elevations, structural soil boring report (in L-1), and sufficient details to show all construction.

County or State Driveway permit: (Required for a new cut, change of surface, or use) Attached ______________

WASTE DISTRICT LETTER: (Required for any construction on property with a sanitary sewer system) Attached ______________

TOWN LETTER (if within town limits): Attached ______________

HEALTH DEPARTMENT: Attached ______________

Project description ______________________________

APPLICANT:

Project address: ______________________________

Name: ______________________________________

Address: __________________________ City: __________________ State: ______ Zip: ______

Phone: __________________________ Email: __________________

OWNER (If different than applicant)

Name: ______________________________________

Address: __________________________ City: __________________ State: ______ Zip: ______

Phone: __________________________ Email: __________________

The undersigned agrees: any changes (to the structure or its location) for which this permit is issued will comply with all applicable laws of the State of Indiana and ordinances of LaGrange County. All work will be done in accordance with the appropriate Building Code as adopted by the State of Indiana and LaGrange County. The undersigned also agrees: The appropriate office will be notified of any changes in the work, scope and substance covered by this permit. This permit is VOID if it is discovered or determined the applicant and/or property owner submitted incorrect or fraudulent Information regarding this project.

Please allow 3 business days for application to be reviewed.

Date: ______________ Signature: ______________________

Parcel #: ______________________________

(Check one) Residential _______ Commercial _______ Agricultural _______

Site Address __________________________ Lot # _______

Subdivision Name __________________________ Township___________ Section # ______ Acreage ______
COUNTY SURVEYOR: (OFFICE USE ONLY) This parcel (does) (does not) have a legal drain or right-of-way in its boundaries. The proposed improvements (do) (do not) encroach upon any legal drain or its right-of-way.

Drain affected __________________________ Date ________ Approved ________

PLANNING/ZONING: (OFFICE USE ONLY) LOCATION PERMIT No. ______________________

Zoning: ______ Erosion Control Plan ______ (for S-1, U-1, L-1) Lot Coverage (L-1): ______


Height: ________ Lot Coverage (in L-1) __________________________

BZA Petition No. & Description __________________________

BZA Restrictions __________________________

Property located within the Special Flood Hazard Area (SFHA) will require Certificate of Elevation Before Occupancy.

Application to Develop in Floodplain: ________ Floodplain ________ BFE ________ FPG ________

Wetlands: ________ DNR/IDEM Permit Required: ______

Slab ________ Crawlspace ________ Basement ________

Flood Vents Required __________________________

BUILDING DEPARTMENT INFO REQUIRED:

Improvement Value: $ ____________________

General Contractor: __________________________ Current Y / N

Sub-Contractors:

Concrete __________________________

Plumbing __________________________

Electrical __________________________

Insulation __________________________

Other ____________________________

Other __________________________

Are Structural Components Used? Circle What Applies:

Fire Dept. ________ JB approval: ________

PERMIT# __________________________

Finished Space (s. f.) Unfinished Space (s. f.)

Basement ________ Basement ________

1st Floor ________ 1st Floor ________

2nd Floor ________ 2nd Floor ________

Sub-total ________ Sub-total ________

Shed ________ Porch/Decks ________

Storage Bldg. ________ Garage(s) ________

Trusses I-Joist LVL Beams None Other ______

RECEIPT# __________________________